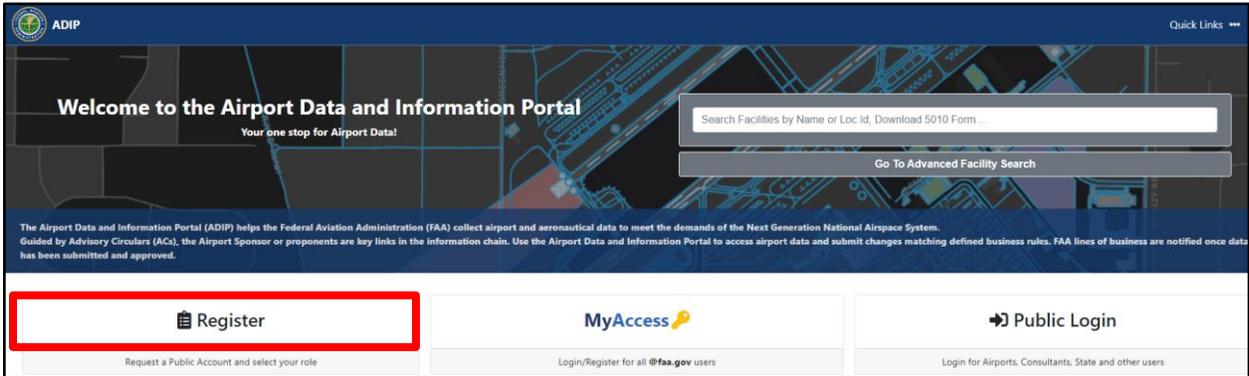


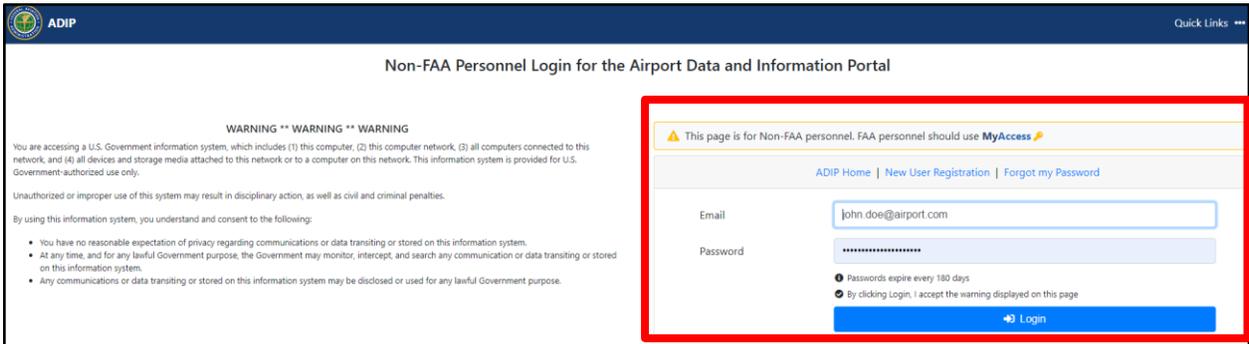
# How to Update Airport Data

Brief Instructions for updating airport data is provided below. More detailed steps are available at [https://adip.faa.gov/agis/public/data/onlineHelp/pdf/amr/AMR\\_v5.pdf](https://adip.faa.gov/agis/public/data/onlineHelp/pdf/amr/AMR_v5.pdf)

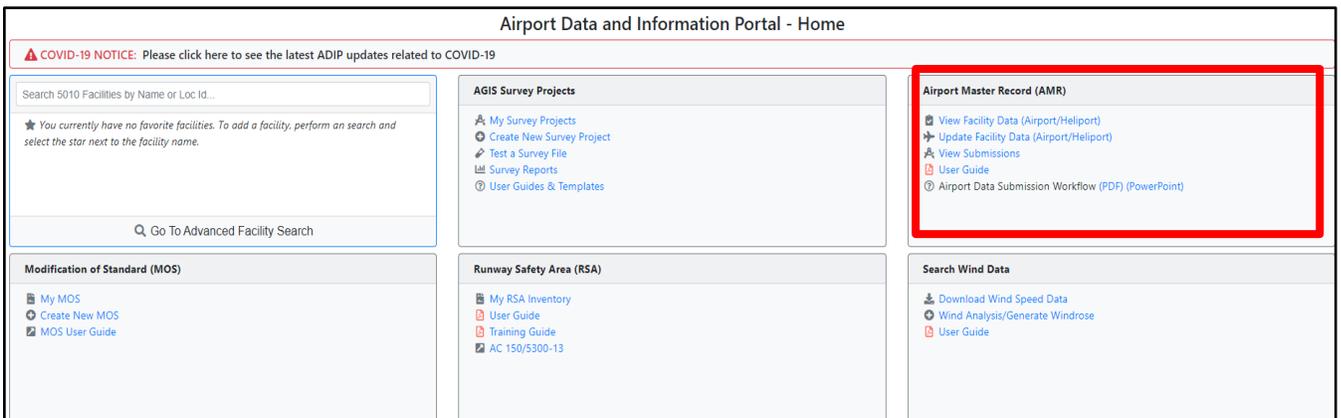
**Step-1:** Register for an ADIP account if you don't have one (skip this step if you already have an account)



**Step-2:** Login to your ADIP account in order to update airport data



**Step-3:** Go to the AMR panel on the portal page as shown below. Then click on "Update Facility Data" (second item) to take you to the project creation page to start the update process.



**Step-4:** Enter the Airport Id or Airport Name and click on “Start Update” to create Project for your airport.

Effective Date	Cut-Off Date
Oct 7, 2021	Aug 25, 2021
Dec 2, 2021	Oct 20, 2021
Jan 27, 2022	Dec 15, 2021
Mar 24, 2022	Feb 9, 2022
May 19, 2022	Apr 6, 2022
Jul 14, 2022	Jun 1, 2022

**Step-5:** Update the necessary data by going to the “Facility Data” section as shown below. Go to relevant Tabs (*General Information, Runways/Helipads, Services & Facilities, Based Aircraft & Operations and Remarks*). Click on “Save Changes” to save and click on “Submit Changes” to submit the data.

**Confirmation:** A message will display, and you will also receive an email with all the submitted changes

List AMR Data Changes	New Value	Minor
Airport:72 - Power Plant Repair	None	High/Low
Airport:73 - Bottle Oxygen	EDIT	Low
Airport:74 - Bulk Oxygen	EDIT	None

Please reach out to ADIP Help Desk at [9-ARP-ADIP-Support@faa.gov](mailto:9-ARP-ADIP-Support@faa.gov) if you have any questions.